

SHORT COURSE PROPOSAL GUIDE

Proposal should include the following:

1. COURSE TITLE

Title of maximum 100 characters should not include any commercial names or abbreviations.

2. TECHNICAL BACKGROUND

Describe the importance and relevance of the course topics to the geological-mining community and/or the specific industry. How will the students benefit from taking this course?

3. PARTICIPANTS

Who should attend? Mention any prerequisites.

4. GENERAL OBJECTIVES

State goals that students will be able to achieve at the end of the course.

5. SPECIFIC OBJECTIVES

Describe course activities and goals for each activity. What specific skills will the students acquire/develop?

6. CONTENT AND PROGRAM

Include themes and sessions. Indicate the speakers and times for each one. Mention what language the course will be presented in (Spanish or English). Indicate if it's 1 or 2 day course and the estimated amount of hours.

7. METHODOLOGY

Describe methodology to be used. How will the material be presented? (software simulations, internet, laptops, presentations, videoconference, etc). Will there be any practical exercises/experiments?

8. COURSE MATERIALS

What materials will the students receive? (CDs, books, articles, texts, power point notes, etc).

9. EQUIPMENT

Specify your requirements. Which equipment will you need? (projectors, internet connection, etc). Would you require any extra facilities (lab, etc)?

10. INSTRUCTORS' BIOS

CV should highlight the relevant experience and include such information as the full name, country of origin, academic degrees, area(s) of expertise and/or research, any books published, awards received or important projects led. Please mention any previous course teaching experience. Please limit CV to 250 words and attach instructor's recent photo.